

Pioneer Pacific Camp

Volunteer Application Form



Pioneer Pacific Camp: Box 45113, 4326 Dunbar St Vancouver, BC V6S 2M8
www.pioneerpacific.ca e-mail: camp@pioneerpacific.ca
Office Tel: (604) 818-9762 Summer Office: (250)-246-9613 Toll free 1-800-784-1415 Fax: 1-888-871-3851

Before you fill in this application, please read this note.

Thanks for taking the time to apply to volunteer at Pioneer Pacific Camp. We need men and women who are committed to Jesus Christ and who love people, especially children! We need men and women who are willing to learn and to be facilitators in other people's learning. We need men and women who are willing not only to tell people about their faith in Christ, but to share of themselves with others. We need people who will come together and live in a temporary community called "Camp" and to be open to what God will teach them in this context.

Is working at camp for everyone? *No*, it is *not!* However, if you are willing to make personal sacrifices for the sake of the campers and are willing to learn more about God and yourself, then I would encourage you to apply.

Once your application has been processed, it will be passed along to the Program Director of the camp for which you wish to volunteer. The Program Director will inform you if your application is successful. In many cases, Program Directors will interview applicants by phone. If successful, we request that you proceed to have a Criminal Record Check done and forwarded to the Pioneer Pacific Camp office.

If you have any questions, please do not hesitate to call our office at (250) 382-9613 (winter) or (250) 246-9613 (summer). Hope to see you at Pioneer Pacific Camp this summer!

Application Procedure

1. Fill out the four-page Volunteer Application Form. Please be thorough in answering the questions on the application and be sure to give an email addresses for all references. Mail or fax the completed application form to the Pioneer Pacific Camp office (address is on the front page).
2. Once we have received your completed application form, we:
 - a) send out confidential reference forms to be completed by the people you have given as references;
 - b) wait to receive the completed reference forms
3. Once the reference forms are reviewed by the Camp Secretary, a copy is given to the Program Director(s) of the camp(s) to which you have applied, and you will be contacted by the Program Director(s).
4. Please note; this is an application form ONLY. Completion of this form does not guarantee you a volunteer position at Pioneer Pacific Camp. If your application is successful, the Program Director(s) of the camp(s) to which you have applied will contact you to discuss how you will participate at their camp. Once you know your application is successful, please proceed to have your Criminal Record Check done, and have it forwarded to the Pioneer Pacific Camp office. If you have had one done recently (within the past year), please have a copy sent to the Camp office.
5. Once a Program Director has contacted you, all information with regards to your participation, planning, camp orientation, transportation, etc. will be communicated through the Program Director.

Very Important- Please read!

Criminal Record Checks

Everyone on site at Pioneer Pacific who is not a guest or a camper must have a recent Criminal Record Check (CRC) on file. At IVCF camps, CRC's expire after 3 years. **It is YOUR responsibility to ensure that you have a current check on file at Pioneer. Call the camp office if you are unsure.** If you do not have a CRC from the last 3 years on file, you will need to complete a new one.

Procedure:

1. Receive confirmation from the Program Director of your position at Pioneer Pacific Camp. You may need to call the office to confirm this.
2. Gather:
 - a. Two pieces of government-issued identification
 - b. The Letter of Introduction which you can download from our website under the 'volunteer' section
3. Go to the Criminal Records Department of your local Police or RCMP station with the above information. Allow for **2 months** of processing time.
4. Have them send it directly to Pioneer Pacific Camp at this address:

Pioneer Pacific Camp
Box 45113 – 4326 Dunbar St
Vancouver BC V6S 2M8

Can we use MyBackcheck?

MyBackcheck no longer includes the Vulnerable Sector Check **therefore their results are not sufficient for volunteers at PPC.**

Why do we need a Criminal Record Check?

Pioneer Pacific Camp belongs to the British Columbia Camping Association, which, as a requirement for accreditation, asks all volunteers and staff of accredited camps to have a Criminal Record Check (CRC) on file from the last 3 years. Therefore, to be on staff or work as a volunteer at Pioneer Pacific Camp, you must have a current CRC on file. **If you do not complete a CRC, you will not be allowed to remain on site.**

Will it cost me?

Different municipalities have different policies regarding costs. At some stations, the charge is reduced or waived altogether for volunteers of non-profit organizations; otherwise, there may be a charge and you will need to pay with cash. These fees range from \$0.00 - \$50.00. We would suggest calling ahead of time to find out the exact details (times and prices) for your municipality.

Other Information:

The CRC will reveal any criminal convictions and charges over the past five years. The standard policy of Pioneer Pacific Camp is; if a volunteer has a positive CRC, this disqualifies him/her from volunteering at Pioneer Pacific Camp. If the charges are not related to sexual misconduct or the abuse of children, the volunteer can appeal the disqualification directly to the Pioneer Pacific Camp Co-ordinator.

If you belong to a professional organization (i.e. teacher, nurse, etc.) that requires you to have a current CRC, you can have your organization send us an authorized copy of your most recent CRC if it has been completed within the past 2 years.

You must have a current criminal record check including a vulnerable sector search on file or you will not be allowed on site.



Volunteer Application Form

PLEASE FILL OUT CLEARLY IN INK

Office Use Only Date Received: _____ References in 1 2 Criminal Record Check in _____ Copy to Director(s) _____ _____ _____
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Name: _____ Male _____ Female _____	If under 18, age at Camp: _____ <i>*note: we require our volunteers to be at least 19 year of age unless you have completed out LIT program.</i>
Address: Street _____ City _____ Province _____ Postal Code _____	Birthdate: _____ Citizenship: _____
Phone: _____ (h) _____ (c) Email: _____	Current Occupation: (indicate "Student" if in school) _____
Permanent Address: Street _____ City _____ Province _____ Postal Code _____	Date of most recent Criminal Record Check: _____ (A current CRC must be on file in the Pioneer Pacific Camp office.)

I would like to volunteer at the following camp(s):

Adventure Camp (July 8-14) Shift (July 15-21) Girls Camp (July 22-28)
 Family Camp (July 29- Aug 4) Boys Camp (Aug 5-11) The Edge (Aug 12-18)
 Breakaway (Aug 19-25)

Job Preference:
Please indicate the job that you would like to help with. Please note that while your request will be seriously considered, the overall needs of the camp may demand that your role be determined by those needs.

Cook/kitchen assistant Senior Cabin Leader (18/19 and over) Junior Cabin Leader
 Program Staff Nurse/Doctor Work Crew
 Director Other: _____

Travel Arrangements to Pioneer Pacific Camp:

We need a limited number of chaperones to travel with the campers to and from camp. If you are interested in doing this you must contact our travel secretary at travel@pioneerpacific.ca as the spots are first come first serve. If you chaperone, your travel will be free.

If you wish to travel with us but are not a chaperone, we ask all staff and volunteers to pay **\$30** (round trip) if travelling from Vancouver, or **buy your** own ticket if travelling from Chemainus,

Please tell us how are planning on traveling to and from camp:

To Camp: _____ Date arriving: _____
From Camp: _____ Date leaving: _____

Education Record: Institution Province Yrs attended Year Grad. Degree Major

High School _____

College/University _____

Other _____

Employment History: *(Please list your three most recent positions)*

Employer	Job Title	Dates	Reason(s) for Leaving
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Christian Experience:
 How and when did you become a Christian? _____

What does knowing Christ mean to you? _____

Do you attend church regularly? _____ Where do you attend? _____

Pastor's Name: _____

List any activities or groups in which you participate: _____

How are you currently growing as a Christian and how do you share Christ with others? _____

Volunteer Experience:
 Please list any volunteer or work experience that you have had which directly involves children: _____

Camp Experience:
 How did you find out about Pioneer Pacific Camp? (please include name if someone referred you):

Why do you want to be involved in camp ministry this summer?

What age of camper would you prefer to work with? _____

Would you be willing to lead a camper Bible Study? Yes _____ No _____

Activities: Please indicate which activities you could **Lead** or **Assist**:

Swimming/Pool Activities	L	A	Kayaking	L	A
Water Skiing/Wakeboarding	L	A	Archery	L	A
Arts/Crafts	L	A	Drama	L	A
Sailing	L	A	Biking	L	A
Field Games	L	A	Music	L	A
Canoeing	L	A			

Do you have any expertise or certification in these areas? Please explain: _____

Describe any wilderness camping or out-trip experiences you have had: _____

Do you have any of the following certifications?
Pleasure Craft Operator Card _____ Bronze Cross/NLS (specify) _____ First Aid (specify) _____

Health/Medical Information:

B.C. Care Card number (or equivalent): _____

In Case of Emergency, contact:

Name: _____
Relation: _____
Phone: _____
Address: _____

Please indicate present state of health: _____

List any allergies and or dietary restrictions you have:
**note: we are happy to accommodate dietary needs, however without proper notice we are unable to order the appropriate foods.*

List medications (include name, dosage, daily schedule and reason for treatment):

Past, recurring and current conditions (please check all that apply):

- | | | |
|---|---|---|
| <input type="checkbox"/> Severe stomach aches | <input type="checkbox"/> Tonsillitis | <input type="checkbox"/> Red Measles |
| <input type="checkbox"/> Chicken Pox | <input type="checkbox"/> Epilepsy or fainting | <input type="checkbox"/> Toothaches |
| <input type="checkbox"/> Whooping Cough | <input type="checkbox"/> Asthma | <input type="checkbox"/> Bed wetting |
| <input type="checkbox"/> Mumps | <input type="checkbox"/> Appendicitis | <input type="checkbox"/> Frequent Colds |
| <input type="checkbox"/> Ear Trouble | <input type="checkbox"/> Hepatitis | <input type="checkbox"/> Hay Fever |
| <input type="checkbox"/> Sinusitis | <input type="checkbox"/> Rheumatic Fever | <input type="checkbox"/> German Measles |

Do you smoke? No Yes If yes, would you be willing to refrain while at camp? Yes No

In the past 5 years have you had professional counselling for any emotional problems? Yes No

Please explain briefly how this might affect your assignments at camp:

Doctor's Name: _____ Doctor's Number: _____

References:

Please print clearly and provide two references that you feel could give an objective evaluation of your character, abilities and work ethics (teachers, employers, pastors etc.). Please note that in doing so, you give us permission to contact them. Each person will be contacted, so please include an email address. These references must include at least one pastor/clergy/ I.V. staff person, and other adults who are not immediate relatives. (Note: If you have volunteered with us before, please provide one reference of a pastor/clergy only.)

(1) Name: _____
Occupation: _____
Home phone: () _____ Work phone: () _____
E-mail Address: _____

(2) Name: _____
Occupation: _____
Home phone: () _____ Work phone: () _____
E-mail Address: _____

Doctrinal Convictions

We believe in:

The only true God, the almighty Creator of all things, existing eternally in three persons –Father, Son, and Holy Spirit – full of love and glory.

The unique divine inspiration, entire trustworthiness and authority of the Bible.

The value and dignity of all people: created in God’s image to live in love and holiness, but alienated from God and each other because of our sin and guilt, and justly subject to God’s wrath.

Jesus Christ, fully human and fully divine, who lived as a perfect example, who assumed the judgment due sinners by dying in our place, and who was bodily raised from the dead and ascended as Saviour and Lord.

Justification by God’s grace to all who repent and put their faith in Jesus Christ alone for salvation.

The indwelling presence and transforming power of the Holy Spirit, who gives to all believers a new life and a new calling to obedient service.

The unity of all believers in Jesus Christ, manifest in worshipping and witnessing churches making disciples throughout the world.

The victorious reign and future personal return of Jesus Christ, who will judge all people with justice and mercy, giving over the unrepentant to eternal condemnation but receiving the redeemed into eternal life.

To God be glory forever.

I agree with the Statement of Agreement of IVCF of Canada.

Name: _____
(printed)

Signature: _____

Date: ____/____/____
Year Month Day

Work Agreement For All Pioneer Pacific Camp Staff & Volunteers

Please read the following and sign at the bottom of the page to show your commitment to the aims and goals of Pioneer Pacific Camp as outlined in the items below.

- ❖ I agree to do all I can to make the camper's stay at **Pioneer Pacific Camp** the best that it can be for them, recognizing that their spiritual and physical well being is the reason for having the **Pioneer Pacific Camp** programs.
- ❖ I agree to come to the orientation period required by the Director.
- ❖ I understand that **Pioneer Pacific Camp** assumes no formal responsibility for my transportation to and from Camp, although making every effort to assist, as needed.
- ❖ I agree to work at any job to which I may be assigned.
- ❖ I agree to remain at Camp until after the campers have left to ensure that the facilities are left ready for the next session moving in.
- ❖ I agree not to smoke anywhere on the grounds at **Pioneer Pacific Camp** during the period of my commitment to serve there.
- ❖ I understand that alcohol and illegal drugs are not permitted in Camp, and that possession or use of any of these is grounds for dismissal from Camp.
- ❖ I agree that as a member of the camp community, I will abide by Camp rules.
- ❖ I agree and understand that all staff & volunteers will not inappropriately fraternize with other staff, volunteers or campers.
- ❖ I understand and agree to have a Criminal Record Check done, or to submit a copy of one done in the past year.

I have read the Work Agreement on the separate sheet (for my records) and sign here to show my commitment to work along with the aims and goals of Pioneer Pacific Camp.

Signature _____ Date _____

If you are under 18, the signature of a Parent or Guardian is also required.

Signature _____ Date _____
Parent/Guardian

A Thank-you and a By-the-way

Thank you for applying to volunteer with Pioneer Pacific camp this summer. Your commitment and enthusiasm are what make camp possible and memorable for the campers.

We want to invite you to participate in spreading the word about camp both by word of mouth and by putting up posters and placing brochures in your church and/or school. Please contact the camp office to receive copies in the mail.

As well, by being in the community and knowing the families and kids who live around you, you may be the best person to identify possible scholarship campers. If you know of a family or person who would love to come to camp, would benefit from it, but doesn't have the funds to make it happen, please let them know that money is available and application forms are on-line for scholarship money. Thanks again for partnering with us in our mission of making Pioneer known and available to all.

Summer 2012 Volunteer Opportunities

Available Positions

Cabin Leaders: Leading alone or with a co-leader or assistant leader, cabin leaders are responsible for 6 - 8 campers. Cabin Leaders lead by example, caring for, and ensuring the well being of their campers - physically, mentally, emotionally and spiritually. They are responsible for the primary care of the campers in their cabin; they teach or assist in activity sessions, lead small group Bible studies, and participate in all aspects of camp program. Cabin Leaders must be 18 or over, or must have completed the LIT program.

Activity Leaders: We are also looking for specific Activity Leaders, who have a solid working knowledge or certification in a particular activity area, as well as strong leadership ability. Working with the Activity Coordinator, Activity Leaders would be responsible for the care and upkeep of the equipment in the given activity area. We need skilled Activity Leaders in the following areas: sailing, archery, mountain biking, water-skiing/wake boarding. Activity Leaders are usually also Cabin Leaders or Program Staff.

Medical Staff - Nurses/Doctors/Medics: We require Doctors and/or Nurses and/or Medics for the summer. Responsibilities include caring for campers and staff, keeping a log of incidents and treatments for each individual at camp and handling medications. "Standard first-aid" is the basic requirement for this position.

Kitchen Staff: Working with the Head Cook(s) each week we need a team of food service workers. The kitchen staff work hard to prepare our food. This position involves food preparation, serving meals, and some clean up.

Dishwashing Staff: Also known as Dish Pit King or Dish Pit Queen, we need energetic individuals who would setup and organize the dining hall for each meal and oversee the campers in the dish pit after each meal. This is a great opportunity to work with the campers.

Work Crew

We need volunteers who are willing to do the basic chores at camp. As a team you maintain camp's cleanliness and assist in setup for program events.

